

MARION COMMON COUNCIL MEETING – January 11, 2021

Mayor Schoen called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Richard Workman Sr., Jill Grogan (via phone), Chris Goke, Wanda Tucker

Absent: Ken Williamson, Scott Hoffmann

Others Present: John Bork (MCO), Sara Tischauser (Marion Advertiser), David Mattes, Chief Kevin Schultz, Dan Herzberg (Graef), Le Ann Hopp, Todd Bessette

m/s/c Goke/Tucker to approve the agenda.

m/s/c Tucker/Workman to deviate from the order of agenda if necessary.

m/s/c Goke/Workman to approve the council minutes from December 14th.

m/s/c Tucker/Goke to approve the open and closed session Committee of the Whole minutes from January 4th; no items were taken out for further discussion.

Acknowledgement of Citizens/Open Forum: None.

Communications/Petitions/Correspondence: Emailed to members as received.

Standing Committee Reports:

Personnel:

Public Protection:

Community Properties:

City Finance: Goke reported on the December 14th meeting. They reviewed the monthly bills, bank statements and financial reports and found everything to be in order. The TID 2 closing audit was reviewed and tabled after it was discovered Shawano County was omitted. Debt projections were reviewed; the Board of Commissioners loan will be paid in full in 2021. Rogers will check into refinancing the W. Garfield loan to get better rates.

m/s/c Goke/Tucker to approve the Finance minutes from December 14th.

Water & Sewer:

Streets & Highways:

Board Reports:

ADA Compliance:

Ambulance: The Cooperation Agreement and Ambulance Commission Bylaws were provided for information; agreement is renewed every 2 years by the commission.

Board of Health:

City Plan Commission:

Joint Review Board:

Library Board:

Marion Fire Department Town Advisory Committee:

Utility Board: Minutes from January 6th were on the table.

Zoning Board of Appeals:

Department Reports:

Clerk-Treasurer: Written report was in the packet. Rogers reported tax collections are coming in consistent with other years. Waupaca County removed all their belongings from the Senior Center; Goke would like the Senior Center rental details on the city website homepage.

Fire: The December report was in the packet. The year-end call summary was on the table.

Library: Monthly report and calendar were provided. Hopp reported the October & December circulation numbers are not available. Covid-19 safety precautions remain in place. They still offer curbside pick-up. The lower level is being rented occasionally. Items still need to be quarantined for 24 hours after return. "Take &

Make” activities are still available. Book clubs are meeting via zoom. “Cozy Up and Read” basket giveaways are underway. Treats will be given with each checkout next week.

Police: Written report was in the packets. Schultz reported Officer Leanna accepted a conditional offer with the Clintonville Police Department; he will continue to work for Marion part-time; Officer Wilson is interested in taking his spot; will be on the February agenda. Schultz was congratulated on 20 years of full-time service with the department.

Street: Written report was in the packets. Mattes reported they finished putting up snow fence today. Will start taking down the Christmas decorations tomorrow.

Water & Sewer: Written report was in the packets.

Miscellaneous Reports:

Mayor’s Report: No report.

Marion Pond Association: No report.

New Business:

- a. United States Department of Agriculture, Rural Development (USDA) Federal Grant/Funding for a Proposed Municipal Garage – Plans and Information: Nothing new.
- b. 2021 Athletic Field Lease: Finance made a motion to allow the Mayor to negotiate with the school for the terms of the 2021 lease. The 2020 payment was received.
- c. Business Revolving Loan Interest – Marion A-Maze-Ment Park and Bootleggers Hole – Todd & Lynn Bessette: Bessette was present to answer questions. Committee of the Whole recommended forgiving the remaining interest (\$42,890). m/s/c Goke/Workman to forgive the remaining interest owed to the City of Marion for the Marion A-Maze-Ment Park and Bootleggers Hole (former business revolving loan).
- d. Clintonville Area Ambulance Service Agreement – Pursue financing for a Building: Is for a building at 51 10th Street in Clintonville. They anticipate borrowing \$130,000. Is a 25 year flexible loan, but they may impose a subsidy in 3 years to pay off the loan in full. Ten municipalities make up the service and two additional municipalities contract with the service (Wyoming and Big Falls); the contract municipalities pay a bit more than the members do. City cost for the building will be approx. \$15,000. Marion’s share of the next ambulance purchase will also be around \$15,000. m/s/c uroll Goke/Tucker to approve the municipality agreement with the Clintonville Area Ambulance Service for the purchase of a building.
- e. 2021 Property and Liability Insurance Renewal: Total cost is \$64,170. Increase of \$6,159 (11%). Increase due to a revaluation, new tanker, new squad, law enforcement liability and additional property. The deductible was not increased. Will get quotes for insurance in June. m/s/c uroll Goke/Workman to approve the 2021 property and liability insurance renewal.
- f. TID 2 Closing Audit Report /Financial Statements: Closing 2 years early. Need to send checks to the overlying jurisdictions and file the remaining paperwork. m/s/c Goke/Tucker to approve the TID 2 closing audit report and financial statements.
- g. Approval of the 2021 Marion Fire Department Officers: Presented for approval were Fire Chief Joe Stuhr, President/Asst. Chief #1 Jeff Haas, Vice President Greg Dey, Sgt. at Arms Briar Polzin, Sec/Treas/Asst. Chief #2 Scott Zillmer, Engineer Harry Faehling, Training Officer/Captain #1 Matt Westphal, Captain #2 Lee Robenhagen, Lieutenant #1 Jon Heiman; Lieutenant #2 Don Dzioba. m/s/c Goke/Workman to approve the 2021 Marion Fire Department officers.
- h. Approval for the Hiring of a New Deputy Clerk-Treasurer – Judy Gettendorf: Application and resume were on the table. Tucker and Rogers conducted the interview and a background check was done. Bessette will remain the Deputy until she leaves. Gettendorf is prepared to start on the 18th. m/s/c Goke/Grogan to approve the hiring of a new Deputy Clerk-Treasurer, Judy Gettendorf.

- i. Purchase of the Spillman Police Reporting System: Approval was recommended by the Committee of the Whole. Cost is approx. \$7,500. m/s/c uroll Workman/Tucker to approve the purchase of the Spillman police reporting system.
- j. Raze Order – 112 E. Garfield Avenue: Confidential correspondence from Attorney Meyer was sent earlier today to all council members. Schultz believes the tenant is still there. Goke requested the building inspector and attorney attend the next Committee of the Whole meeting and Meyer or Schultz not do anything else at this point.
- k. Potential Housing Development Options: Bork provided a concept drawing of four 200' x 200' lots coming off Mavis Road and an aerial view of the current 8 plex's on Robert & Seyler Street. It will be expensive to come off Mavis Road with the utilities because of the depth at which they are buried. Bork got an estimate from De Groot for \$86,500 to install sewer and water, excavate, gravel & restore the ditches for the 400' feet off Mavis. The De Groot quote doesn't cover patching Mavis Road, installing a new culvert, engineering costs or adding blacktop. A retention pond will be needed. Four lots is the cut-off for a CSM; more than four lots requires a plat and costs go up substantially. Discussions on developing in stages, zoning, ditching, sand base, setbacks, right-of-ways, easements, assessed values, tax revenue, borrowing, intangible benefits of growth, housing inventory, future lots, elevations, well & septic, developers and surveys. A Joint Plan Commission and Committee of the Whole meeting was set for January 25th at 5:00 p.m.

Approval of Payments:

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: Finance reviewed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$511,596.58. m/s/c uroll Goke/Workman to approve the payments as presented.

Treasurer's Report:

a. Approval of the Treasurer's Report and Money Transfers: CORRECTION to the Treasurers Report – balance in the Fire Department checkbook is \$7,857.07 not \$7,727.52. \$419,429 transferred from the pooled cash account to the city money market account on December 31st to move tax collection revenues. m/s/c uroll Tucker/Workman to approve the treasurer's report and money transfers as presented.

Announcements: Meeting Dates:

Joint Com. Whole/Plan Com.	1/25	5:00 pm	(added)
Committee of the Whole	2/1	4:30 pm	
Utility Board	2/3	4:00 pm	
Finance	2/8	4:30 pm	
Council	2/8	6:00 pm	

CLOSED SESSION: Not needed.

OPEN SESSION: n/a.

m/s/c Workman/Goke to adjourn. Time: 6:58 p.m.

Mary S. Rogers
Clerk-Treasurer