

## MARION COMMON COUNCIL MEETING – October 11, 2021

Mayor Schoen called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

*Present:* Richard Workman, Sr., Jill Grogan, Chris Goke, Wanda Tucker

*Absent:* Ken Williamson, Neal Westemeier

*Others Present:* Sara Tischauser (Marion Advertiser), David Mattes, Chief Kevin Schultz, Dan Herzberg (Graef), Le Ann Hopp, John Bork (MCO), Richard Pamperin

m/s/c Tucker/Grogan to approve the agenda.

m/s/c Workman/Grogan to deviate from the order of agenda if necessary.

m/s/c Goke/Workman to approve the Public Hearing & Council minutes from September 13th

m/s/c Goke/Tucker to approve the Committee of the Whole meeting minutes from October 4<sup>th</sup>.

**Acknowledgement of Citizens/Open Forum:** None.

**Communications/Petitions/Correspondence:** Emailed to members as received.

### **Standing Committee Reports:**

Personnel: Tucker reported on the meeting held September 21. They discussed employee reviews during closed session. Department head reviews will be conducted after the Committee of the Whole meeting in November.

m/s/c Goke/Workman to approve the Personnel minutes from September 21<sup>st</sup>.

Public Protection:

Community Properties:

City Finance: Goke reported on the September 13<sup>th</sup> meeting. They reviewed the monthly bills, bank statements and financial reports and found them in good order. The Property Assessor proposed either a full exterior reevaluation with a cost of \$32,000 or an interim market update for \$21,500 to get the city in compliance with the requirement to be within 10% of the full value at least once in a 5 year period; 2021 is the 4<sup>th</sup> year of noncompliance; committee chose to wait and see what happens in 2022. Committee reviewed the 2022 Fee Schedule, 5 year Capital Plan and department head budgets. m/s/c Tucker/Grogan to approve the Finance meeting minutes of September 13<sup>th</sup>.

Water & Sewer:

Streets & Highways:

### **Board Reports:**

ADA Compliance:

Ambulance:

Board of Health:

City Plan Commission: Mayor Schoen reported on the October 6<sup>th</sup> meeting. They discussed the rezone request for 1250 E. Prospect from B-2 Highway Commercial District to R-1 Single Family Residential – Steven Pockat. Pockat wants to take Prospect Place and turn it into a home. Reviewed the conditional request for 112 E. Garfield, Joseph Quance, for apartment on first floor on B-1 Downtown District, with a total of four apartments in that building. Rezoning request for Mavis Road parcels from Manufacturing to Residential – six parcels against Mavis Road from Richard Pamperin's house all the way down to the golf course. Certified survey map for 32-03-21-8 – wedge piece of property owned by Richard Pamperin. Pamperin would like to deed that parcel to the golf course. m/s/c Goke/Workman to approve the City Plan Commission meeting minutes from October 6<sup>th</sup>.

Library Board:

Marion Fire Department Town Advisory Committee: Goke reported on the September 15<sup>th</sup> meeting. Kayaks were purchased for river rescues from the Fire Department's fund raising money. Fire Department held a calendar raffle in September and sold out of all 500 tickets. Three new Fire Fighters were hired in the month of

September, four firefighters are in a State Fire Office 1 class and seven or eight fire fighters received their Fire 2 state certification. The department is gaining a good reputation for being a reliable department. They used approx. \$2200 in fundraising monies to purchase several new Milwaukee M18 tools. Truck replacement schedule was provided. Looking at Rural Insurance Company for rates. Next meeting is scheduled for October 20<sup>th</sup>, 6 p.m. m/s/c/ Workman/Tucker to approve Marion Fire Department Town Advisory Committee minutes from September 15<sup>th</sup>.

Utility Board:

Zoning Board of Appeals:

### **Department Reports:**

Clerk-Treasurer: Monthly report was in the packet.

Fire: September report was available on table.

Library: Monthly report & calendar were in the packet. Hopp reviewed her monthly report. Circulation went down a little bit from August to September. September had record numbers for Something Cool After School. The Library is having movie/popcorn party night two times in the month of October. The first event had 22 participants. Teen Read Week is October 11- 15 with activities each day, Halloween Fun Days are October 28-29<sup>th</sup>. Friends of the Library are having their annual meeting at the end of this month. Hopp also reported last month they had 23 new patrons sign up for library cards.

Police: Written report was in the packets. Schultz reported that Officer Young's squad car was hit by a student's car that was not put in park and rolled through the parking lot. The claim was submitted to insurance and we were given approval to have the squad car repaired. Chief Schultz said Homecoming went fairly well with only one complaint about toilet papering. Chief Schultz thanked Dave and John for assisting with traffic for the Homecoming parade. Officer Wilson is working on a sexual assault case where the suspect is currently in jail, previously living in the Town of Grant. Had information on drugs, including meth, and got a search warrant. Executed search warrant with the Shawano County Sherriff's department.

Street: Written report was in the packets. Dave replaced four more street lights on North Main Street.

Water & Sewer: Written report was in the packets.

### **Miscellaneous Reports:**

Mayor's Report: Received an email from the Waupaca County Highway Commissioner and asked WisDOT for an extension on the decision of purchasing the Marion wayside until March 2022. WisDOT accepted the extension.

Marion Pond Association: 3000 black crappies will be stocked in the Marion Millpond.

### **New Business:**

- a. Resolution 2021-10: Waupaca County Redistricting: m/s/c/uroll Tucker/Goke to approve Resolution 2021-10 accepting the Waupaca County Redistricting and waive the reading.
- b. Resolution 2021-11: Shawano County Redistricting: m/s/c/ uroll Goke/Tucker to approve Resolution 2021-11 accepting the Shawano County Redistricting and waive the reading.
- c. Certified Survey Map – Parcel 32-03-21-8 – 805 Mavis Road Richard Pamperin: m/s/c uroll Goke/Tucker to approve the Certified Survey Map – Parcel 32-03-21-8 – 805 Mavis Road.
- d. Local Road Improvement Program Application (LRIP): m/s/c uroll Goke/Workman to approve the Local Road Improvement Program Application (LRIP).
- e. Hiring of Part-time Officer – Zachary Boyer: m/s/c uroll Tucker/Grogan to approve hiring Part time Officer Zachary Boyer.
- f. Application for "Class B" Combination License – Lowell Haufe d/b/a Bubba's Bar & Grill: 121 N. Main Street: m/s/c uroll Workman/Goke to approve application for "Class B" Combination License - Lowell Haufe d/b/a Bubba's Bar & Grill, contingent he pays his fee and provides a copy of seller's permit.

- g. Lease Agreement between the City of Marion and the Marion School District for the 2022 Use of the Athletic Field: confirmed that \$12,500 was the same amount as last year; continue discussion for long term expenses with school.
- h. Agreement for 2021 Auditing Services – CliftonLarsonAllen, LLP: information will not be available until the November 8<sup>th</sup> meeting.
- i. K-9 Replacement: no action taken.
- j. Set Public Hearing – Conditional Use – 112 E. Garfield Ave: m/s/c uroll Goke/Tucker to set public hearing for Conditional Use – 112 E. Garfield Ave, contingent on plans sent to building inspector for a building permit, for November 8, 2021 at 5:30 p.m.
- k. Set Public Hearing – 2022 Budget: m/s/c uroll Goke/Grogan to approve setting Public Hearing – 2022 Budget for November 8, 2021 at 5:45 p.m.
- l. Set Public Hearing – Rezoning – 1250 E. Prospect Avenue – Steven Pocket (held by Plan Commission): no action taken
- m. Set Public Hearing – Rezoning – Mavis Road Parcels (held by Plan Commission): no action taken

**Approval of Payments:**

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: Finance reviewed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$224,688.61. m/s/c uroll Tucker/Workman to approve the payments as presented.

**Treasurer's Report:**

a. Approval of the Treasurer's Report and Money Transfers: \$56,677 was transferred (in error) on September 14<sup>th</sup> from the pooled cash account to the fire department checking account to pay monthly bills. \$56,677 was transferred on September 15<sup>th</sup> from the fire department checking account to the pooled cash account to correct previous error. \$56,677 was transferred from the city money market account to the pooled cash account on September 15<sup>th</sup> to pay monthly bills.. m/s/c uroll Workman/Grogan to approve the treasurer's report and money transfers as presented.

**Announcements: Meeting Dates:**

1. 10/18/21 – 5:00 p.m. – Finance
2. 10/20/21- 6:00 p.m. – Town Advisory (Marion Fire Hall)
3. 11/1/21 – 4:30 p.m. – Committee of the Whole
4. 11/1/21 – 5:30 p.m. - Personnel
5. 11/3/21 – 4:00 p.m. – Utility Board
6. 11/8/21 – 4:30 p.m. – Finance
7. 11/8/21 – 5:30 p.m. – Public Hearing - conditional use (tentative)
8. 11/8/21 – 5:45 p.m. – Public Hearing -2022 budget (tentative)
9. 11/8/21 – 6:00 p.m. – Common Council
10. Calendar Other Meeting Dates and Times

**CLOSED SESSION:** n/a

**OPEN SESSION:** n/a

**ADJOURNMENT:** m/s/c Workman/Grogan to adjourn. Time: 6:43 p.m.

Judy Gettendorf  
Deputy Clerk-Treasurer