

MARION COMMON COUNCIL MEETING – March 8, 2021

Mayor Schoen called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Jill Grogan, Wanda Tucker, Richard Workman Sr., Scott Hoffmann

Arriving Later: Chris Goke (6:04 p.m.)

Absent: Ken Williamson

Others Present: John Bork (MCO), Sara Tischauser (Marion Advertiser), David Mattes, Chief Kevin Schultz, Dan Herzberg (Graef), Le Ann Hopp, Al Young, Attorney Mike Meyer (via phone)

m/s/c Hoffmann/Workman to approve the agenda.

m/s/c Hoffmann/Tucker to deviate from the order of agenda if necessary.

m/s/c Hoffmann/Grogan to approve the council meeting minutes from February 8th, 2021

m/s/c Hoffmann/Tucker to approve the open and closed session Committee of the Whole minutes from March 1st; no items were taken out for further discussion.

Acknowledgement of Citizens/Open Forum: None.

Communications/Petitions/Correspondence: Emailed to members as received. Thank you card received from the Eugene Stuhr family. Also in the packet was a letter to the council from Attorney Meyer regarding Marion Athletic Park Trust matters; Attorney Meyer explained who and what the “Trustees of the Marion Playground” are; the trust committee is not active, but should be made up of 5 individuals including the Mayor; the trustees should be re-constituted to review long-term goals. The trust was set-up in 1927 and is for 99 years (ends in 2026). A trust can have money it or consist only of land. The city does not own the property and therefore cannot just deed it to anyone else. The city does manage the property at its expense.

Standing Committee Reports:

Personnel:

Public Protection:

Community Properties:

City Finance: Goke reported on the February 8th meeting. They reviewed the monthly bills, bank statements and financial reports and found everything in order. They discussed borrowing for the new subdivision; checking with lenders. They discussed an ordinance to rezone the Mavis Road development parcels. m/s/c Hoffmann/Workman to approve the Finance minutes from February 8th, 2021.

Water & Sewer:

Streets & Highways:

Board Reports:

ADA Compliance:

Ambulance:

Board of Health:

City Plan Commission:

Joint Review Board:

Library Board:

Marion Fire Department Town Advisory Committee:

Utility Board: Minutes from March 3rd were on the table.

Zoning Board of Appeals:

Department Reports:

Clerk-Treasurer: Written report was in the packet. Rogers reported she will be on vacation March 15-19th; Bessette will go down to 2 days a week after March 19th. Gettendorf will be sworn in as Deputy on April 12th;

Bessette's last day will be April 13th. Spring election is April 6th; incumbents Goke and Williamson are on the ballot; Hoffmann is not running again; Neal Westemeier is on the ballot to take his spot; still using the old Sequoia/Dominion equipment. Deadline for the attorney proposals is March 23. Annual bloodborne pathogen training is April 9th. Board of Commissioners of Public Lands Loan will be paid in full tomorrow.

Fire: No report.

Library: Monthly report and calendar were in the packet. Hopp reported they are starting to work on the summer library programs; hoping for in-person programs. Gearing up for National Library Week (April 4-10).

Police: Written report was in the packets.

Street: Written report was in the packets. Mattes reported Wood Street & Wallace Park Road are barricaded due to the frost coming out causing poor road conditions on the gravel; they were graded today.

Water & Sewer: Written report was in the packets.

Miscellaneous Reports:

Mayor's Report: Schoen expressed appreciated for everyone's help in getting the development underway to get the city moving forward; many extra hours were/are required.

Marion Pond Association: No report.

New Business:

- a. Resolution 2021-02: Refinancing Loan W/Premier Community Bank- Is for the W. Garfield loan. Refinancing approx. \$480,000 at a rate of 1.95% for 10 years, amortized over 18 years with consistent principal & interest payments. Payment will drop approx. \$11,000. Current rate is 3.68%. m/s/c roll call Goke/Workman to approve Resolution 2021-02 authorizing the refinancing of existing debt and approving authorized signers and to waive the reading.
- b. Approval of New Firefighter – Shayne Collar: m/s/c Hoffman/Grogan to hire Shayne Collar as a new firefighter.
- c. Approval of New Election Inspector – Royce Moericke: m/s/c Tucker/Grogan to approve Royce Moericke as a new election inspector.
- d. Approval of New School Liaison Officer: m/s/c Hoffmann/Workman to approve Dylan Young as the new School Liaison Officer.
- e. Memo of Understanding – Waupaca County Sheriff's Department for the Spillman System: No implementation timetable yet. This is a records management system and will connect to Waupaca County Sheriff's Department. m/s/c Hoffmann/Grogan to approve the Waupaca County Memo of Understanding for the Spillman System.
- f. 2021 Pond Spraying: Wisconsin Lake and Pond Resource, LLC proposal is for \$6,198.25 for 6.45 acres. Mattes is checking with the Pond Assoc. & Lions for possible donations. m/s/c uroll Goke/Tucker to approve the Pond Spraying Agreement.
- g. US Bank Purchasing Cards: Piggy-backing on the state contract with US Bank. Quarterly rebate of 1.35% on all purchases and additional .30% annual rebate. City charges around \$60,000/yr. Bork asked if he was going to get a card; he currently does not have one because he is not technically a city employee. m/s/c uroll Goke/Hoffmann to approve the use of the US Bank Purchasing Cards for all departments including Water and Sewer.
- h. Lease Agreement – City Hall & Police Department Copiers: 5 year lease is up. Two quotes received. Police department is going down to a smaller copier based on usage. Number of contract copies was reduced to reflect the switch to e-packets. Current monthly cost is \$428.43. Modern Business Machine (current company) quote is \$287.70/mo. James Imaging quoted \$265.78/mo. m/s/c Goke/Workman uroll to approve the lease agreement with James Imaging for the City Hall and Police department copiers.
- i. Raze Order 112 E. Garfield Avenue: Attorney Meyer reported the title report came back with Derek Aiello as a vendor on a land contract, therefore he had to be served as well. He was served on Feb.

16th. Mr. Fuss was served on February 26th. The order for raise was recorded with the Register of Deeds on Feb 22nd. Fuss or Aiello has until March 28th to take it down; if either fails to do so, the city has the right to tear it down. It does not become the city property; the city is entitled to tear it down and impose a lien. Property taxes are current; they have to remain unpaid for 5-years before the county forecloses on the property. An environmental study will be needed before it is torn down.

- j. Set Public Hearing Date & Time – Rezoning Mavis Road Development Area: Set for April 12th at 5:45 p.m.

Approval of Payments:

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: Finance reviewed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$303,794.10. m/s/c uroll Tucker/Workman to approve the payments as presented.

Treasurer's Report:

a. Approval of the Treasurer's Report and Money Transfers \$450,749 transferred from the city money market to pooled cash on February 12th to pay the monthly bills, February tax settlements and TIF #2 closings. m/s/c uroll Hoffmann/Workman to approve the treasurer's report and money transfers as presented.

Announcements: Meeting Dates:

Joint Com Whole/Plan Comm.	3/29	5:00 pm
Special Council	3/29	6:00 pm (Attorney proposals)
Committee of the Whole	4/5	4:30 pm
Committee of the Whole	4/5	6:00 pm (Attorney interviews)
Spring Election	4/6	7 am – 8 pm (Fire Hall)
Utility Board	4/7	4:00 pm
Committee of the Whole	4/7	5:00 pm (Attorney interviews)
Finance	4/12	4:30 pm
Council	4/12	6:00 pm
Organizational	4/20	6:00 pm

CLOSED SESSION: m/s/c uroll Hoffmann/Tucker to move into closed session according to ss19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (land sale/acquisition). Time: 6:32 p.m.

OPEN SESSION: m/s/c Hoffmann/Workman to return to open session. Time 6:48 p.m.

m/s/c Workman/Hoffmann to adjourn. Time: 6:48 p.m.

Mary S. Rogers
Clerk-Treasurer