

MARION COMMON COUNCIL MEETING - May 10, 2021

Mayor Schoen called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Richard Workman Sr., Ken Williamson, Neal Westemeier, Chris Goke, Wanda Tucker

Absent: Jill Grogan

Others Present: John Bork (MCO), Sara Tischauser (Marion Advertiser), David Mattes, Chief Kevin Schultz, Dan Herzberg (Graef), Frank Glowinski, Le Ann Hopp, Attorney Aaron Damrau

m/s/c Westemeier/Williamson to approve the agenda.

m/s/c Workman/Williamson to deviate from the order of agenda if necessary.

m/s/c Tucker/Westemeier to approve the open & closed session (and public hearing) minutes from April 12th.

m/s/c Goke/Workman to approve the Organizational meeting minutes from April 20th.

m/s/c Goke/Tucker to approve the open session Committee of the Whole minutes from May 3rd; no items were taken out for further discussion.

Acknowledgement of Citizens/Open Forum: John Bork, representing Kruzickis Kemo Kritters, invited everyone to their annual alpaca-shearing event on May 22nd.

Communications/Petitions/Correspondence: Emailed to members as received. The April Waupaca County Economic Development Corp report was in the packet. Mayor Schoen displayed the 20-year Tree City award and thanked Mattes and the crew for their efforts every year. A card from the high school was received thanking the city for allowing them to set-up early for prom at Lion's Point; an invitation to prom was also extended.

Standing Committee Reports:

Personnel:

Public Protection:

Community Properties:

City Finance: Goke reported on the April 12th meeting. They reviewed the monthly bills, bank statements and financial reports and found everything in order. They recommended refinancing the 2012 Premier Bank loan at 1.95% interest; current rate is 2.9%; closing costs are \$500; current principal balance is \$465,031. They took no action on the borrowing for Mavis Road development. They conducted the 1st quarter review of the budget with the department heads; unexpected expenses have occurred, but overall the budget is in good shape. The American Plan Act Stimulus was discussed. m/s/c Workman/Williamson to approve the Finance meeting minutes from April 12th.

Water & Sewer:

Streets & Highways:

Board Reports:

ADA Compliance:

Ambulance:

Board of Health:

City Plan Commission: April 26th minutes were in the packet.

Joint Review Board:

Library Board:

Marion Fire Department Town Advisory Committee:

Utility Board: May 5th minutes were in the packet.

Zoning Board of Appeals:

Department Reports:

Clerk-Treasurer: Written report provided. Correction to the Treasurers Report to follow. Rogers reported the auditor will present the 2020 audit reports at June Finance. Rogers and Gettendorf are attending a lot of training. Working with Heartland to correct some computer back-up and firewall issues. The Prellwitz land sale and the W. Garfield loan refinancing both wrapped up on May 3rd.

Fire: No Report.

Library: Monthly report & calendar were in the packet. Hopp reported they have returned to pre-Covid 19 circulation numbers and are gradually returning to normal hours. Two public computers are available by appointment; the children's computer is up and running. Two laptops are also available for patrons; one is available for checkout and the other is for in-house use. Take and Make DIY activities are available. Will be hiring to get back to full-staff; will be a 20 hour per week position. Playgroup is back in session. Making plans for in-person summer programs. Working with Krueger Electric & the building inspector to put up a new sign; Hopp was advised to make sure the DOT is okay with the sign before getting too far into the project. They raised \$100 by selling items at the citywide rummage sales.

Police: Written report was in the packets.

Street: Written report was in the packets. Mattes reported we were successful in getting approx. \$1,300 from the Greenways Grant through Waupaca County. Pondweeds are growing at a rapid rate; should be spraying on Thursday; Mattes expanded the scope of the spray permit based upon the amount of weeds he is seeing; lots of milfoil underneath the top layer of curly leaf. The weed harvester is staffed when able; volunteers are available to run it; don't want to run the harvester until after the spray. We are allowed to harvest only in specific lanes per our permit.

Water & Sewer: Written report was in the packets.

Miscellaneous Reports:

Mayor's Report: Schoen informed council there might be a special council meeting scheduled in the next 2-weeks to put the engineering out to bid for the County "S"/Ramsdell Street project.

Marion Pond Association: No report.

New Business:

- a. Nominate/Elect Council President: Restating the motion from the organizational meeting to give Goke the opportunity to decline and to ask for other nominations. m/s/c Williamson/Tucker to nominate Chris Goke as the Council President; no other nominations; Goke accepted the nomination.
- b. Distribution and Review of the Code of Ethics: Chapter 71 of the City Ordinances were distributed; members were asked to sign the acknowledgment form and return.
- c. Resolution 2021-06 Authorizing the Refinancing of Existing Debt and Approving Authorized Signers: Is for the 2012 Premier Community Bank promissory note. Current principal due is \$465,031. Current rate is 2.9%; new rate will be 1.95% for 6 years. m/s/c uroll Goke/Williamson to approve Resolution 2021-06 authorizing the refinancing of existing debt and approving authorized signers and waive the reading.
- d. Police Dispatching Service: Discussed at Committee of the Whole. Brief discussion on who should draft the letter and a possible end-date of the service. m/s/c Goke/Tucker to authorize the city attorney to send a letter to the Clintonville City Administrator and Council advising them we will be

discontinuing dispatching service with them, effective June 30th, or sooner, and to request reimbursement for the remainder of the year.

- e. Land Sale — Offer-to-Purchase Two (2) Acres of land off Gerbig Road: The location specified in the offer was changed to read "City of Marion", not "Town of Grant". Per Plan Commission, there is no rezoning or conditional use required. m/s/c uroll Williamson/Workman to approve the offer-to-purchase (from Scott Breitrack for 2 acres of land off Gerbig Road).
- f. GRAEF Agreement — Certified Survey Map — Two (2) Acres of Land off Gerbig Road: Is for the above sale. Estimated agreement amount is \$4,500. There are a couple certified survey maps out there already. Dollar amount may go down to \$3,500 if it is determined the previous irons are undisturbed and GRAEF doesn't need to reestablish those lines. Land sale was for \$15,000. m/s/c Goke/Workman to approve the GRAEF Professional Services agreement for a certified survey map on the 2 acre parcels off Gerbig Road.
- g. Raze Order 1 12 E. Garfield Avenue: Deferred to closed session.
- h. Set Public Hearing Rezoning Request- Melanie Lawson, 510 S. Main Street from B-2 Highway Commercial District to R-2 Single Family Residential: The remodel is complete and the building now meets R-2 Zoning code. Lawson added on 300 ft. to her existing building to reach the minimum of 900 sq. ft. Was a 2-year process; Goke thanked everyone for taking the time to work with her to get it accomplished. Public hearing set for June 14th at 5:45 p.m.

Approval of Payments:

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: Finance reviewed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$80,703.64. m/s/c uroll Workman/ Williamson to approve the payments as presented.

Treasurer's Report:

a. Approval of the Treasurer 's Report and Money Transfers Workman discovered an error in the reported balance of the Fire Department checkbook during review prior to the meeting; reported balance was \$6,806.15; actual was \$8,964.98.

\$56,531 was transferred from the city money market to pooled cash on April 14th to pay the monthly bills. \$127,910 was transferred from the water and sewer money market to pooled cash on April 30th to make the annual revenue bond payment. m/s/c uroll Williamson/Workman to approve the treasurer's report (with the correction noted) and money transfers as presented.

Announcements: Meeting Dates:

Board of Review	5/11	4:30 pm
Utility Board	6/2	4:00 pm (date corrected)
Committee of the Whole	6/7	4:30 pm
Finance	6/14	4:30 pm
Council	6/14	6:00 pm

CLOSED SESSION: m/s/c uroll Workman/Tucker to move into closed session according to ss 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (raze order); and SSI 9.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of

public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (land sale/acquisition). Time: 6:36 p.m.

OPEN SESSION: m/s/c Westemeier/Goke to return to open session. Time 7:01 p.m.

m/s/c Goke/Workman to proceed with all proceedings as deemed necessary, including Court proceedings, to enforce the Order of the city for the razing and removal of the structures and debris from the property (112 E. Garfield Avenue).

m/s/c Goke/Workman to adjourn. Time: 7:02 p.m.

Mary S. Rogers
Clerk-Treasurer