

## MARION COMMON COUNCIL MEETING – June 14, 2021

Mayor Schoen called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

*Present:* Neal Westemeier, Chris Goke, Wanda Tucker, Richard Workman Sr.

*Absent:* Jill Grogan, Ken Williamson

*Others Present:* Sara Tischauser (Marion Advertiser), David Mattes, Chief Kevin Schultz, Dan Herzberg (Graef), Le Ann Hopp, Mary Martin, Attorney Aaron Damrau, Joe Quance (via phone @ 6: 51 p.m.)

m/s/c Tucker/Workman to approve the agenda.

m/s/c Workman/Goke to deviate from the order of agenda if necessary.

m/s/c Workman/Westemeier to approve the open and closed session council meeting minutes from May 10<sup>th</sup>.

m/s/c Tucker/Workman to approve the open and closed session special council meeting minutes from May 24<sup>th</sup>

m/s/c Westemeier/Tucker to approve the open and closed session Committee of the Whole minutes from June 7<sup>th</sup>, 2021; no items were taken out for further discussion.

**Acknowledgement of Citizens/Open Forum:** None.

**Communications/Petitions/Correspondence:** Emailed to members as received.

### **Standing Committee Reports:**

Personnel: Tucker reported on the June 7<sup>th</sup> meeting. They reviewed employee performance evaluation forms from the employee handbook as well as other samples and selected which forms to use. The committee will perform reviews of Hopp, Mattes, Schultz and Rogers. Each department head should review their own staff. Details of the review process are in the minutes. Once the Personnel Committee finishes the reviews, results will go before the Committee of the Whole and then to council. m/s/c Goke/Westemeier to approve the Personnel meeting minutes of June 7<sup>th</sup>.

Public Protection:

Community Properties:

City Finance: Goke reported on the May 10<sup>th</sup> meeting. They reviewed the monthly bills, bank statements and financial reports and found everything in order. m/s/c Tucker/Workman to approve the Finance meeting minutes from May 10<sup>th</sup>.

Water & Sewer:

Streets & Highways:

### **Board Reports:**

ADA Compliance:

Ambulance:

Board of Health:

City Plan Commission:

Joint Review Board:

Library Board:

Marion Fire Department Town Advisory Committee:

Utility Board: Minutes from June 2<sup>nd</sup> were on the table.

Zoning Board of Appeals:

### **Department Reports:**

Clerk-Treasurer: Monthly report was in the packet. Rogers reported on the American Rescue Plan Grant; the city will receive \$123,299.56 in two installments with the first half this month and then the second half in a year. Recent training was also reported on. The new Dominion voting machine will be picked up on June 25<sup>th</sup> and the old machines turned in at that time.

Fire: Reports from April & May were in the packets.

Library: Monthly report & calendar were in the packet. Hopp reported circulation went down in May. The summer library program kicked off last week; 33 adults, 22 teens, and 78 children signed up; performers, activities and prizes are part of the program. Computers are available for use and checkout. Interviewed 2 candidates for the position that has been vacant since February; will be bringing both candidates back for 2<sup>nd</sup> interviews this week before making a decision. Playgroup will be suspended until the end of July due to the summer reading program. Digital sign is still in the works.

Police: Written report was in the packets. Schultz reported the city will be getting a refund of \$2,916 from Clintonville for the canceled dispatching service. No issues so far in the transition to Waupaca County dispatching. IT staff is working on getting the Spillman system up and working.

Street: Written report was in the packets. Mattes reported the goose round-up will be next Tuesday. Mowing is reduced due to drought conditions. Worked with the Meisters painting the grandstand and other areas prior to the All-star game and first Hall of Fame. The Meisters are picking up cost of materials. City crew will attend annual safety training on Wednesday.

Water & Sewer: Written report was in the packets.

### **Miscellaneous Reports:**

Mayor's Report: No report.

Marion Pond Association: No report.

### **New Business:**

- a. Ordinance 2021-002: To Change Zoning – 510 S. Main Street: Public hearing was held prior to this meeting. m/s/c uroll Workman/Tucker to approve Ordinance 2021-002 to change the zoning at 510 S. Main Street and waive the reading.
- b. Resolution 2021-07: Adopting the Waupaca County All Hazards Mitigation Plan: Binder was on the table. Existing plan needed a few updates. Adoption of the plan does not cost the city anything. If the city does not adopt it, it cannot receive mitigation funding. m/s/c uroll Goke/Westemeier to approve Resolution 2021-07 (adopting the Waupaca County All Hazards Mitigation Plan) and waive the reading.
- c. Resolution 2021-08: Establishing a Separate Fund for American Rescue Plan Act Grant: m/s/c uroll Goke/Tucker to approve Resolution 2021-08 (establishing a separate fund for the American Rescue Plan Act Grant) and waive the reading.
- d. Application for Temporary Class “B” Beer License – Marion Lions Club- Appreciation Party – August 7, 2021: m/s/c Tucker/Workman to approve the temporary Class “B” Beer License for the Marion Lions Club (for their Appreciation Party on August 7<sup>th</sup>).
- e. Certified Survey Map – Approx. 2.23 Acres off Gerbig Road – Part of Parcel 252-3531000002 – Shawano County: Is for the pending sale to K & S. There is a 25 ft. easement on the southerly line. There is also a 40 ft. drainage easement on the eastern line. Cost of the survey was approx. \$3,500. Cropland renter has not gotten the cost of lost crops to the city yet. Offer-to-purchase is for 2 acres; this survey is 2.23 acres. After discussion, the acreage on the offer-to-purchase will be adjusted without any adjustment to the purchase price. m/s/c Goke/Workman to approve the certified survey map for Lot #1.
- f. Deviated to: Applications for “Class A” Combination Licenses: Submitted for approval were: Marion Plaza, LLC dba Marion Plaza Shell - Dave Joerres, Agent; Yam, LLC – dba: Marion Quick Mart – Yam Lamichhane, Agent; Dolgencorp, LLC dba Dollar General Store #16966 – John Greene, Agent. m/s/c Goke/Workman to approve the “Class A” Combination Liquor & Beer licenses.
- g. Applications for “Class B” Combination Licenses: Submitted for approval were: Perry’s Landing Enterprises, LLC – dba: Perry’s Landing Golf Course – Michael Nero-Agent; Connie Behm – dba Bubba’s Bar & Grill; Kangaroo K’s Bar & Grill LLC- dba: Kangaroo K’s Bar & Grill– Jodie Tuddenham-Agent; Jeffery J. Flink – dba Marion Rec.; Pigeon River Brewing, LLC – dba: Pigeon

River Brewing Co. -Nathan Knaack, Agent. m/s/c Tucker/Workman to approve the “Class B” Combination Liquor & Beer licenses.

- h. Applications for Class “B” Beer Licenses: Submitted for approval was Prospect Place, LLC dba: Prospect Place – Steven Pockat, Agent. m/s/c Workman/Tucker to approve the Class “B” Beer license.
- i. Applications for “Class C” Wine Licenses: Submitted for approval was Prospect Place, LLC dba: Prospect Place – Steven Pockat, Agent. m/s/c Goke/Workman to approve the “Class C” Wine license.
- j. Applications for Cigarette Licenses: Submitted for approval were Marion Plaza, LLC – dba: Marion Plaza Shell; Yam, LLC – dba: Marion Quick Mart; Dolgencorp, LLC dba Dollar General Store #16966. m/s/c Tucker/Goke to approve the Cigarette Licenses.
- k. Applications for Amusement/Coin Operated Machine Licenses: Submitted for approval were: Jeffrey J. Flink – dba: Marion Rec. (11); Kangaroo K’s Bar & Grill, LLC – dba: Kangaroo K’s Bar & Grill (10); Connie Behm – dba: Bubba’s Bar & Grill (8); Pigeon River Brewing, LLC – dba: Pigeon River Brewing (1); Perry’s Landing Enterprises, LLC – dba Perry’s Landing Golf Course (3); Yam, LLC dba: Marion Mobil (5). Redbox Automated Retail, LLC (1). **Correction:** Marion Mobil should read Marion Quick Mart. m/s/c Goke/Tucker to approve the Amusement/Coin Licenses as presented with one correction noted.
- l. **Deviated Back:** Raze Order 112 E. Garfield Avenue: Joe Quance, ABC Rental Management, appeared by phone at 6:51 p.m. Quance supplied an email correspondence prior to the meeting on repairs he would like to make to the building to stop the demolition. He is willing to put \$113,679 into the property. He is also willing to put \$10,000 in escrow for the city to use for demolition if he fails to bring the property up to code with in the deadline. Quance proposed he could have it habitable by year-end. Any asbestos issues would be his responsibility. Discussion on zoning ordinance requirements; Rogers will supply Quance with the current zoning requirements regarding apartments on the first floor; he may need to keep the first 20 ft. as a commercial business. He wants to be able to make 3 apartments in the building. His business is based out of Wausau but manages rental properties all over the northern/central portion of the state. Discussion on parking; currently has room for 2 parking stalls; on-street parking permits may be required. Quance will be provided with owner names/numbers for the adjacent vacant parcels. Quance left the meeting at 7:04 p.m. Brief discussion on rezoning, conditional uses and potential benefits to the community.

**Approval of Payments:**

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: Finance reviewed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$217,054.26. m/s/c uroll Goke/Workman to approve the payments as presented.

**Treasurer’s Report:**

a. Approval of the Treasurer’s Report and Money Transfers No transfers. m/s/c uroll Goke/Westemeier to approve the treasurer’s report as presented.

**Announcements: Meeting Dates:**

Committee of the Whole	7/6	4:30 pm	Canceled
Utility Board	7/7	4:00 pm	
Finance	7/12	4:30 pm	
Council	7/12	6:00 pm	

**CLOSED SESSION:** m/s/c uroll Goke/Westemeier to move into closed session according to ss19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning

strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (raze order). Time: 7:16 p.m.

**OPEN SESSION:** m/s/c Workman/Westemeier to return to open session. Time 7:38 p.m.

m/s/c Workman/Westemeier to adjourn. Time: 7:38 p.m.

Mary S. Rogers  
Clerk-Treasurer