

MARION COMMON COUNCIL MEETING – August 9, 2021

Mayor Schoen called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Chris Goke, Wanda Tucker, Richard Workman, Sr., Neal Westemeier

Absent: Jill Grogan, Ken Williamson

Others Present: Sara Tischauser (Marion Advertiser), David Mattes, Chief Kevin Schultz, Dan Herzberg (Graef), Le Ann Hopp, Attorney Shane VanderWaal, John Bork (MCO)

m/s/c Goke/Workman to approve the agenda.

m/s/c Workman/Tucker to deviate from the order of agenda if necessary.

m/s/c Westemeier/Workman to approve the council open & closed session minutes from July 12th

m/s/c Goke/Tucker to approve the Committee of the Whole meeting minutes from August 2nd; no items were taken out for further discussion.

Acknowledgement of Citizens/Open Forum: None.

Communications/Petitions/Correspondence: Emailed to members as received.

Standing Committee Reports:

Personnel:

Public Protection:

Community Properties:

City Finance: Goke reported on the July 12th meeting. They met with the auditor and reviewed the 2020 audit reports; details are in the minutes; everything looked good. They reviewed the monthly bills, bank statements and financial reports and found them in good order. They are considering an ordinance regarding social, service and/or motorcycle clubs and ordinance revisions regarding lawn mowing. They also discussed the 2021 library wages. m/s/c Tucker/Westemeier to approve the Finance meeting minutes of July 12th.

Water & Sewer:

Streets & Highways:

Board Reports:

ADA Compliance:

Ambulance:

Board of Health:

City Plan Commission: Minutes from July 26th were in the packet. Schoen reported they recommended rezoning a vacant parcel on Pine Ridge Court to R-5 Zero Lot Line. Goke noted a correction in the recorded start time; the meeting began at 4:30 p.m. not 5:00 p.m.

Joint Review Board:

Library Board:

Marion Fire Department Town Advisory Committee:

Utility Board: Minutes from August 4th were on the table.

Zoning Board of Appeals:

Department Reports:

Clerk-Treasurer: Monthly report was in the packet and was reviewed. Will get information on the \$10,000 Main Street Bounce Back Grant out to landlords, realtors and potential interested businesses.

Fire: No report.

Library: Monthly report & calendar were in the packet. Hopp reported the summer library program wrapped up; it was well attended and there were quite a few new patrons. Raffle off back-to-school supplies. The Waupaca County Fairest of the Fair will be here next Thursday. The train & craft tables, Lego wall and the play group are

back. Preparing for back-to-school and fall programing. Updated stats show 1766 library cardholders claim our library as their "home library". All libraries are now open, some with restrictions. The new patrons that came here because of the COVID closures are still coming here.

Police: Written report was in the packets. Schultz reported 850 people ate at Family Night Out; K-9 raffle fundraiser went well; there was a 2 vehicle crash that night which resulted in one arrest for OWI.

Street: Written report was in the packets. Mattes reported the walking trail should be completed in 2 weeks.

Water & Sewer: Written report was in the packets. Bork reported he will be flushing hydrants this week.

Miscellaneous Reports:

Mayor's Report: No report.

Marion Pond Association: No report.

New Business:

- a. Legal Representation and Fee Agreement between the City of Marion and the law firm of Dietrich VanderWaal, S.C.: Agreement was in the packet. m/s/c uroll Westemeier/Workman to approve the legal representation and fee agreement between the City of Marion and the law firm of Dietrich VanderWaal, S.C..
- b. Oath of Office – Attorney Shane VanderWaal: Attorney VanderWaal was sworn in as the new City Attorney.
- c. Deviated to: Crop Lease Update/Revisions – Richard Degener, Lessee: Nothing from Degener. Carried to the next agenda.
- d. Set Public Hearing Date & Time – Rezoning Vacant Parcel 32-02-102-4, Pine Ridge Court, from R-1 New Single Family Residential to R-5 Zero Lot Line Single Family Residential: m/s/c Goke/Tucker to set the public hearing for September 13th at 5:45 p.m.

Approval of Payments:

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: Finance reviewed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$87,239.12. m/s/c uroll Goke/Workman to approve the payments as presented.

Treasurer's Report:

a. Approval of the Treasurer's Report and Money Transfers: \$84,684 was transferred on July 13th from the city money market account to pooled cash to pay monthly bills. \$92,738 was transferred on July 27th from the city money market account to the pooled cash account to move shared revenue, expenditure restraint, computer aid and video aid payments. m/s/c uroll Workman/Tucker to approve the treasurer's report and money transfers as presented.

Announcements: Meeting Dates:

1. 9/8/21 – 4:00 p.m. – Utility Board (change)
2. 9/7/21 – 4:30 p.m. – Committee of the Whole
3. 9/7/21 – 5:30 p.m. – Personnel (added)
4. 9/13/21 – 4:30 p.m. – Finance
5. 9/13/21 – 6:00 p.m. – Common Council
6. Calendar Other Meeting Dates and Times

- e. Deviated Back: Agreement to Repair between the City of Marion and Joseph Quance for 112 E. Garfield Avenue: Tried to reach Quance via phone but went unanswered. Agreement was in the packet. Is contingent upon Quance acquiring the property and getting a conditional use permit for an apartment on the first floor. Quance will be required to deposit \$10,000 into an escrow account to be

utilized by the city if he fails to comply with the terms. VanderWaal contacted NorthStar Environmental and they estimated \$3,500 for a pre-demolition environmental study for this commercial building. C & D Excavating gave a demolition estimate of \$34,000. Repair deadline is June 1st, 2022. Quance is in agreement with the terms. m/s/c Goke/Workman to approve the agreement to repair (between the City of Marion and Joseph Quance for 112 E. Garfield).

- f. Potential Lifting of Raze Order 112 E. Garfield Avenue: m/s/c Goke/Workman to stay the raze order for 112 E. Garfield upon completion of the agreement to repair between the City and Joseph Quance.

CLOSED SESSION: Not needed.

OPEN SESSION: n/a

m/s/c Workman/Westemeier to adjourn. Time: 6:36 p.m.

Mary S. Rogers
Clerk-Treasurer