

## MARION COMMON COUNCIL MEETING – September 13, 2021

Mayor Schoen called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

*Present:* Richard Workman, Sr., Ken Williamson, Neal Westemeier, Jill Grogan, Chris Goke, Wanda Tucker

*Others Present:* Sara Tischauser (Marion Advertiser), Frank Glowinski, David Mattes, Chief Kevin Schultz, Dan Herzberg (Graef), Le Ann Hopp, John Bork (MCO), Fire Chief Joe Stuhr

m/s/c Westemeier/Grogan to approve the agenda.

m/s/c Workman/Tucker to deviate from the order of agenda if necessary.

m/s/c Westemeier/Workman to approve the council minutes from August 9<sup>th</sup>

m/s/c Williamson/Workman to approve the council minutes from August 18<sup>th</sup>.

m/s/c Workman/Grogan to approve the Committee of the Whole meeting minutes from September 7<sup>th</sup>; no items were taken out for further discussion.

**Acknowledgement of Citizens/Open Forum:** None.

**Communications/Petitions/Correspondence:** Emailed to members as received. An invite from the Waupaca County Highway Department for their fall meeting was on the table.

### **Standing Committee Reports:**

Personnel: Tucker reported on the meeting held September 7. They met to discuss the employee reviews. They will meet again on September 21<sup>st</sup>. Department Head reviews will be held after the next Committee of the Whole meeting. m/s/c Workman/Westemeier to approve the Personnel minutes from September 7<sup>th</sup>.

Public Protection:

Community Properties:

City Finance: Goke reported on the August 9<sup>th</sup> meeting. They reviewed the monthly bills, bank statements and financial reports and found them in good order. They met with the department heads and reviewed the 2021 2<sup>nd</sup> quarter budget reports; details are in the minutes; everything looked good. m/s/c Workman/Tucker to approve the Finance meeting minutes of August 9<sup>th</sup>.

Water & Sewer:

Streets & Highways:

### **Board Reports:**

ADA Compliance:

Ambulance:

Board of Health:

City Plan Commission:

Library Board:

Marion Fire Department Town Advisory Committee:

Utility Board: Minutes from September 8<sup>th</sup> were on the table.

Zoning Board of Appeals:

### **Department Reports:**

Clerk-Treasurer: Monthly report was in the packet. Rogers also reported the engineering request for proposal for the W. Ramsdell project were distributed to 15 firms today and posted on the League of Wisconsin Municipalities & city websites; RFP's are due October 15<sup>th</sup>. Applied for a technical assistance grant from East Central Regional Planning for zoning recommendations. Brief discussion on the Neighborhood Survey.

Fire: July & August reports were in the packet. Stuhr reported on the 6 calls and training for August; the year to date call total is 33; last year ended at around 62 calls. Stuhr also reported on the raffle fundraiser.

Library: Monthly report & calendar were in the packet. Hopp reviewed her monthly report. Hopp also reported its library card month and encouraged everyone to get a card.

Police: Written report was in the packets. Schultz also reported the new software is working well. The school liaison report will return next month. Brief discussion on the mobile home park lawn warnings.

Street: Written report was in the packets. Mattes also reported the last three signs arrived for the walking trail.

Water & Sewer: Written report was in the packets.

### **Miscellaneous Reports:**

Mayor's Report: No report.

Marion Pond Association: No report.

### **New Business:**

- a. Ordinance 2021-003: Rezoning 111 Pine Ridge Court to R-5 Zero Lot Line: Public hearing was held earlier. m/s/c uroll Goke/Tucker to approve Ordinance 2021-003 and waive the reading.
- b. Crop Lease Update/Revisions – Richard Degener, Lessee: Nothing from Degener.
- c. Approval of New Fire Fighters – Justin Haufe & Blake Jung: They can start classes at age 17. Both will be 18 by the time classes are finished. m/s/c Goke/Grogan to approve the two new firefighters as presented.
- d. Set 2021 Trick-or-Treat Hours: m/s/c Williamson/Grogan to set trick-or treat hours as 5:00.–7:00 p.m. on Sunday, October 31<sup>st</sup>.

### **Approval of Payments:**

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: Finance reviewed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$130,918.57. m/s/c uroll Tucker/Goke to approve the payments as presented.

### **Treasurer's Report:**

a. Approval of the Treasurer's Report and Money Transfers: \$59,855 was transferred on August 10<sup>th</sup> from the city money market account to pooled cash to pay monthly bills. \$216,465 was transferred on August 24<sup>th</sup> from the city money market account to the pooled cash account to move August Settlement monies. m/s/c uroll Workman/Westemeier to approve the treasurer's report and money transfers as presented.

### **Announcements: Meeting Dates:**

1. 9/15/21 – 6:00 p.m. – Town Advisory Meeting (fire hall)
2. 9/21/21 – 4:30 p.m. – Personnel (added)
3. 10/4/21 – 4:30 p.m. – Committee of the Whole
4. 10/4/21 – 5:30 p.m. – Personnel (added)
5. 10/6/21 – 4:00 p.m. – Utility Board
6. 10/11/21 – 4:30 p.m. – Finance
7. 10/11/21 – 6:00 p.m. – Common Council
8. 10/18/21 – 5:00 p.m. – Finance (budget review)
9. Calendar Other Meeting Dates and Times

**CLOSED SESSION:** n/a

**OPEN SESSION:** n/a

m/s/c Williamson/Workman to adjourn. Time: 6:22 p.m.

Mary S. Rogers  
Clerk-Treasurer